

Articles of Organization

Of the

Northern Virginia Bead Society

One

The name of the organization is: "Northern Virginia Bead Society".

Two

The organization shall have perpetual duration.

Three

The organization is formed for educational and charitable purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations as defined by section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Four

The names and addresses of the persons who are the **original** Directors of the organization are as follows:

<i>Name</i>	<i>Address</i>
Deborah Tarbutton	12009 Taliesin Place, #25 Reston, VA 22090
Lorraine Morton	10217 Forest Avenue Fairfax, VA 22030
Kathleen Price	5122 Cannon Bluff Drive Woodbridge , VA 22192

Five

No part of the net earnings of this organization shall inure to the benefit of, or be distributable to its members, directors, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article three hereof. No part of the organization's activities shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the distribution of literature) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles; this organization shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this organization.

Six

Upon dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local

government, for a public purpose. Any such assets not so disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as the court shall determine, which are organized and operated exclusively for such purposes.

Seven

Any person interested in the purposes and goals of this organization is eligible for membership upon payment of the appropriate dues.

Eight

All members in good standing shall have voting rights as set forth in the Bylaws of this organization.

Nine

The organization shall indemnify any Director or Officer or any former Director or Officer of the organization against expenses actually and necessarily incurred by him/her in connection with the defense of any action, suit or proceeding which he/she is made a party by reason of being or having been such a Director or Officer, except in cases when it is determined by a court of law that he/she is liable for negligence or misconduct in the performance of a duty.

Ten

These Articles of Organization may be amended from time to time in the same manner as is provided in the Bylaws of the organization with respect to amendments to said Bylaws.

In witness whereof, we have hereunto subscribed our names this _____ day of _____, 1993.

Deborah Tarbutton - President

Lorraine Morton - Vice President

Kathleen Price - Treasurer

Key to Corrections

The copy of the Bylaws that I received had several additions and deletions made *by hand* to the typed copy. Since I don't know if those revisions were ever ratified, I typed the Bylaws as they appeared originally. I preserved the handmade modifications by using ~~strikethrough text~~ where an item had been scratched out by hand. *Items that were added are shown in Italic.* The only changes I made that are not noted are corrections of **obvious** typographical errors. When the Bylaws are updated and ratified, all these modifications will appear as normal text and this page will be removed.

~~Strikethrough text: Item was scratched out.~~

Italic text: Item was handwritten in.

Patti

BYLAWS
of
NORTHERN VIRGINIA BEAD SOCIETY

Article I: Name

The name of this organization shall be the Northern Virginia Bead Society, hereinafter referred to as NVBS.

Article II: Statement of Purpose

The Northern Virginia Bead Society is organized exclusively for educational, charitable, social, cultural, and artistic purposes as defined by section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code. NVBS will provide a network for educational opportunities and the exchange of ideas about beads and beading techniques. NVBS hopes to encourage members of the community to develop an appreciation of and participation in the visual arts through beads and beadery.

Article III: Membership

Section 1: Membership shall be open to any person with an interest in the purposes of this society.

Section 2: All members are required to pay annual dues as set forth by the Board of Directors of NVBS.

Section 3: Only members in good standing can vote and hold office.

Article IV: Meetings

Section 1: General meetings shall be held at a time and place designated by the Board of Directors.

Section 2: A majority of the members present will constitute a quorum. Twenty members must be present at a general meeting to conduct business.

Section 3: The order of business for all general meetings shall be as follows:

1. Welcome/Greeting
2. ~~Reading of the minutes from previous meeting~~
3. Treasurer's report
4. Officers' reports or Committee reports
5. Announcements and New Business
6. Program
7. Question and answer period

Article V: Officers

Section 1: President - The President shall:

- preside at all Board and general meetings
- set the agenda for Board and general meetings
- appoint committee chairpersons and appointed Board members with the assistance and approval of all voting Board members
- be an ex-officio member of all committees

Section 2: Vice President - The Vice President shall:

- assume the duties of the President in his or her absence
- maintain a membership list
- maintain a list of Board members
- notify the Editor of the newsletter of new members
- be responsible for supervising recruitment of new members
- forward all dues to the Treasurer

Section 3: Recording Secretary - The Recording Secretary shall:

- record and organize the minutes for all Board and general meetings
- keep copies of the Bylaws and the Articles of organization
- replace the President and Vice President if they are unable to attend a meeting
- ~~read the minutes from the previous meeting at the general meeting~~
- prepare a synopsis of Board activities taken from Board meeting minutes for distribution to the membership through the newsletter

~~**Section 4: Corresponding Secretary - The Corresponding Secretary shall:**~~

- ~~● handle all correspondence for NVBS as directed by the President~~
- ~~● handle all incoming correspondence~~

Section 5: Treasurer - The Treasurer shall:

- collect all dues and care for the Society's funds
- keep accurate records of disbursements and receipts
- prepare and verbally present a Treasurer's report for each general meeting
- prepare a written annual financial report for presentation at the September meeting
- submit a verbal report at each Board meeting
- prepare materials necessary to submit taxes
- pay all bills promptly (with authorization from the Board of Directors when necessary)
- *prepare a budget*

(Note: The sections listing the officers below were modified by hand on the original document. The modification was to put them in their own Article, Article VI: Appointed Positions. Since I don't know if the modifications were ever ratified, I left these sections the way they appeared originally. --pac)

Section 6: Editor of Newsletter - The Editor of the Newsletter shall:

- be responsible for publishing the Society's newsletter
- coordinate publishing of an annual Membership Directory for distribution to all members

~~**Section 7: Librarian/Historian - The Librarian/Historian shall:**~~

- ~~● purchase and maintain a library of books and periodicals on the subject of beads~~
- ~~● make the contents of the library available to the membership~~
- ~~● purchase and maintain an inventory of books and periodicals available for sale to members~~
- ~~● collect and maintain historical material~~

Section 8: Program Chairman - The Program Chairperson shall be responsible for arranging presentations for each meeting. He or she shall also notify the Editor of the Newsletter of upcoming programs so that the membership can be notified via the newsletter.

~~**Section 9: Contributing Editors of Newsletter - The Contributing Editors of the Newsletter shall be responsible for assisting the Editor with any publications.**~~

Section 10: Grants Chair

Article IX: Publications

Section 1: A newsletter shall be published at least four times a year for the purpose of:

- notifying the membership of upcoming meetings
- notifying the membership of decisions at the general meetings and Board meetings
- disseminating interesting information on beads to the membership

Section 2: A Membership Directory will be published annually for distribution to NVBS members.

Article X: Finances

Section 1: The fiscal year shall start on September 1 of each year and run until August 31 of the following year.

Section 2: The Board of Directors shall prepare a budget at the May board meeting. The approved budget shall be published in the next newsletter.

Section 3: The Treasurer, President, and Vice President may make expenditures up to \$250.00 without approval by the Board. All expenditures over \$250.00 shall be submitted to the Board for majority approval.

Section 4: The books and financial records shall be audited annually by an outside accountant.

Article XI: Amendments

These Bylaws may be amended by a majority vote at any Board meeting provided the amendment was submitted in writing to the Directors at least two weeks prior to the meeting. Any member in good standing may submit amendments for consideration.